



Secure Sleeve/Soft Splint Checklist

Facility Information
Facility Name:
Street Address:
City / State / Zip Code:
Instructor:
Signature:

Contact Information
Name:
Title:
Nursing Unit:
Date:

Competency Level Definition - (1) Needs remediation and re-evaluation, (2) Performs skill with accuracy under supervision, (3) Performs skill with accuracy independently

Description	Competency Level	Date	Comments
1. Release the hook and loop adjustment straps. Fasten all the straps loosely through the plastic buckles and then back onto themselves, so that the splint will be easily slipped onto the patient's limb.			
2. The optional clips connect the splint to the patient's sleeve and helps with splint migration.			
3. Put your hand through the bottom of the splint and guide the patient's hand and limb through the top of the splint.			
4. Adjust the splint to the desired position on the limb. The splint should be centered over the elbow with the opening toward the top.			
5. Secure the hook and loop fasteners away from the patient to help prevent patient interference by retightening the hook and loop straps starting from the middle strap and alternating from the strap above and the strap below, until all straps have been secured.			
6. The device should be snug, but not compromise circulation. Insert one finger (flat) between the device and the patient's limb to ensure proper fit.			
7. Secure the clip to the patient's sleeve by squeezing the sides of the clip to open, and then release the sides to secure.			

Before use, make sure to read the instructions accompanying the product. A copy of the instruction sheet is included with the product and can also be downloaded at www.posey.com

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